



# Shanto Mariam University of Creative Technology

Plot: 06, Road: Avenue -06, Sector: 17/H1, Uttara, Dhaka.  
Phone: +88 01923 111 302, E-mail: registrar@smuct.ac.bd

## Invitation for Tender

01.	Procuring Entity Name	Shanto Mariam University of Creative Technology	
02.	Invitation for	<b>Description</b>	<b>Ref. No</b>
		Supply & Installation of SS Railing, SS Handrail & MS Grill	SMUCT/Tender /26/04-001
		Supply of Dry Wall Partition Works Different Materials/Goods	SMUCT/Tender /26/04-002
		Supply of Pavement Tiles (TS-2211, 2203, 2201)	SMUCT/Tender /26/04-003
03.	Budget and Source of Fund	Own Fund	
04.	Project Name	Construction of 13 Storied (With Two Basements) SMUCT Main Campus Building at Plot: 06, Avenue -6, Block -H1, Sector -17, Uttara, Dhaka-1230, Bangladesh.	
05.	Tender Document Selling Date and Time	From April 30, 2026 to May 14, 2026 (during office hours) Or, Available at <a href="https://smuct.ac.bd/tender-notice/">https://smuct.ac.bd/tender-notice/</a>	
06.	Tender Submission Closing Date and Time	May 14, 2026 at 02:30 PM Tender in a sealed envelope with proper documents as per schedule.	
07.	Tender Proposal Opening Date	May 14, 2026 at 03:00 PM	
08.	Name and Adress of the Office	Office of The Registrar, Shanto Mariam University of Creative Technology Plot: 06, Road: Avenue -06, Sector: 17/H1, Uttara, Dhaka.	
09.	Place / Date / Time of Pre-Tender Meeting	Project Office Conference Room, Shanto Mariam University of Creative Technology Plot: 06, Road: Avenue -06, Sector: 17/H1, Uttara, Dhaka. Date & Time: May 10, 2026 For SMUCT/Tender /26/04-001 at 11:00 AM. May 10, 2026 For SMUCT/Tender /26/04-002 at 11:30 AM. May 10, 2026 For SMUCT/Tender /26/04-003 at 12:00 PM.	
10.	Tencer Documents Price	No Tender Security required for submission of the Quotation.	
11.	Qualification of Tenderer or Quotationer:	a) General experience in relative field - minimum 05 (Five) years under public or reputed sector organization. b) Experience in similar works - minimum 3 years under public and reputed private sector organization with total value of at last tk. 15,00,000.00 (fifteen lac). c) Quotationer shall have legal capacity to enter into Contract. Quotationer (If Bangladeshi), in support of its qualification shall be required to submit photocopies of latest documents related to Latest Trade License, income Tax return certificate and 13-digit BIN Certificate	
12.	Completion time	Within 60 (Sixty) days from the date of issuing the Purchase Order or as discuss.	
13.	Tender Validity	60 (sixty) days from tender submission date of tender.	
14.	Name of the official inviting tender	Dr. Par Mosiur Rahman	
15.	Description of official inviting tender	Registrar, Shanto-Mariam University of Creative Technology	
16.	Address & Official Inviting Tender	Plot: 06, Road: Avenue -06, Sector: 17/H1, Uttara, Dhaka.	
17.	The Procuring Entity reserves the right to reject all the Tenders or annul the procurement proceedings.		

30.4.26

Quotation Submission Letter  
(Use Letter-Head Pad)

Invitation for Tender: SMUCT/Tender/26/04-001

Date of Issue: April 30, 2026.

To,  
Dr. Par Mosiur Rahman  
Registrar,  
Shanto-Mariam University of Creative Technology  
Plot: 06, Road: Avenue 06, Sector: 17/H1, Uttara, Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for Supply & Installation of SS Railing, SS Handrail & MS Grill for Construction of 13 Storied (With Two Basements) SMUCT Main Campus Building.

The Total Price of my/our Quotation is BDT .....  
And In Word: \_\_\_\_\_

My/Our quotation shall remain valid for the period stated in the Invitation for Tender Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

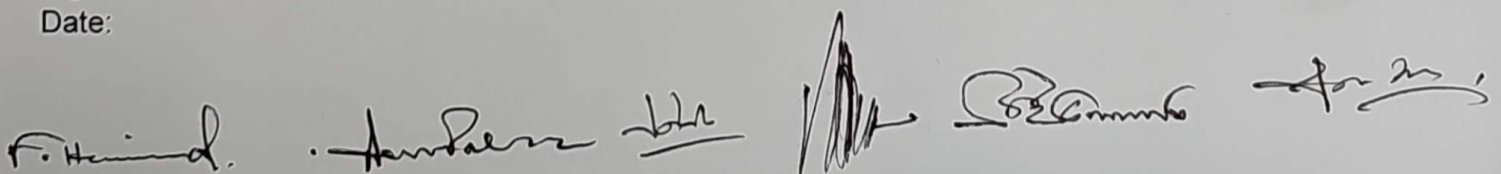
I/We am/are not submitting more than one Quotation in this Invitation for Tender process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the Invitation for Tender Document issued by you on dated these documents I/We have signed.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

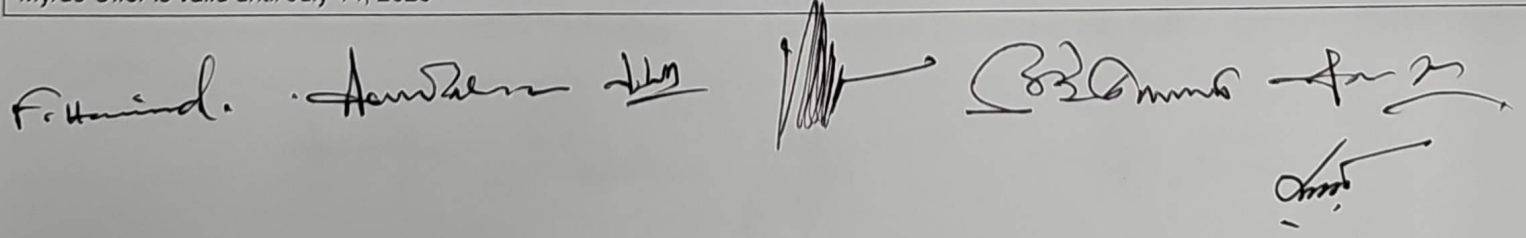
Date:



## Supply & Installation of SS Railing, SS Handrail & MS Grill

Project: 2nd Phase Construction of SMUCT Permanent Campus.  
Plot: 06, Road: Avenue 06, Sector: 17/H1, Uttara, Dhaka.

Sl. No	Description	Unit	Quantity	Rate	Amount	Remarks
01	Supplying, fitting and fixing stainless steel (304 grade SS) stair railing of standard height (900mm from Floor finish level) with 08 mm thick 75 mm SS plate for hand-rail, 08 mm thick 75 mm SS plate for vertical support 03 nos in each flight, 1.5 mm thick 20 mm dia 5 nos horizontal SS pipes as per drawing, design including carrying, polishing, fabricating, welding and fixing with tread by 25 mm long royal bolt etc. All complete and accepted by the Engineer-in-charge.	Sft	1,500.00			
02	Supplying, fitting and fixing stainless steel (304 grade SS) Veranda Hand Rai of standard height (375 mm from RCC Railing Top level) with 02 mm thick 100 mm dia SS pipe for hand-rail, 02 mm thick 62.5 mm Dia SS pipe for vertical support at equal distance not greater then 1.5 Meter in each division, 100x100x08 mm SS base plate in each support pipe as per drawing, design including carrying, polishing, fabricating, welding and fixing with RCC Wall by 4-12 mm dia long royal bolt etc. all complete and accepted by the Engineer-in-charge.	Rft	500.00			
03	Supplying, fitting and fixing MS Grill Over the water passing drain with MS angle 50X50X04 mm running support along with the RCC drain side wall, MS Solid bar 18X18mm at equal interval not greater than 50mm, as per drawing, design including carrying, polishing, fabricating, welding and fixing with RCC Wall by 4-12 mm long royal bolt etc. all complete and accepted by the Engineer-in-charge.	Sft	450.00			
<b>Total Amount for Supply of Goods and related services (Inclusive of VAT and all applicable taxes in BDT): -</b>						
Work supplied and installed to: SMUCT Main Campus Building at Plot: 06, Avenue -6, Block -H1, Sector -17, Uttara, Dhaka-1230, Bangladesh.						
Total Amount in BDT (In Word):						
Completion Period Offered: With in 60 (Sixty) from date of issuance of Purchase Order.						
My/us Offer is valid until July 14, 2026						



**Terms and Conditions  
for**

**Supply & Installation of Goods and Payment**

1. Terms and Conditions contained herein shall be binding upon both the SMUCT and the Supplier for the purpose of administration and management of this Contract.
2. The Supplier shall have to complete the delivery of the goods and related service within 60 (Sixty) days from the date of issuance of the Purchase order.
3. The Supplier shall be entitled to an extension of the Delivery Schedule if the SMUCT delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the SMUCT on justifiable grounds duly recorded.
4. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the SMUCT authorized representative.
5. The Supplier shall be entirely responsible for transport, loading & unloading with payment of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
6. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the priced schedule and specifications.
7. 50% payment will be paid as advance with purchase order, 25% of purchase value will be paid during the according to work progress and final payment will be paid after successful supply as per Purchase order and issuance of MRR & QC. 5% Security deposit will be deducted and will be paid after 06 (six) months from the date of successfully handover.
8. Supplier will provide necessary testing certificates of the Goods.
9. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services.
10. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
11. Performing governmental clearance job if required.
12. If the supplier fails to supply the materials within delivery period as mentioned in the purchase order from the date of issuance of the purchase order, then liquidated damage will be imposed 0.1% per day but not more than 10% of the Purchase order value.
13. The SMUCT authority shall amend the purchase order incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
14. The SMUCT and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

<p>For The Purchaser:</p> <hr/> <p>Dr. Par Mosiur Rahman Registrar, Shanto-Mariam University of Creative Technology Date:</p>	<p>For The Supplier:</p> <hr/> <p>Name: Designation: Signature of Quotationer with Seal Date:</p>
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Quotation Submission Letter  
(Use Letter-Head Pad)

Quotation Submission Letter  
(Use Letter-Head Pad)

Invitation for Tender: SMUCT/Tender/26/04-002

Date of Issue: April 30, 2026.

To,  
Dr. Par Mosiur Rahman  
Registrar,  
Shanto-Mariam University of Creative Technology  
Plot: 06, Road: Avenue 06, Sector: 17/H1, Uttara, Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for Supply of Dry Wall Partition Works Different Materials/Goods for Construction of 13 Storied (With Two Basements) SMUCT Main Campus Building.

The Total Price of my/our Quotation is BDT .....  
And In Word: \_\_\_\_\_

My/Our quotation shall remain valid for the period stated in the Invitation for Tender Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Quotation in this Invitation for Tender process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the Invitation for Tender Document issued by you on dated these documents I/We have signed.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

F. Hossain

[Signature]

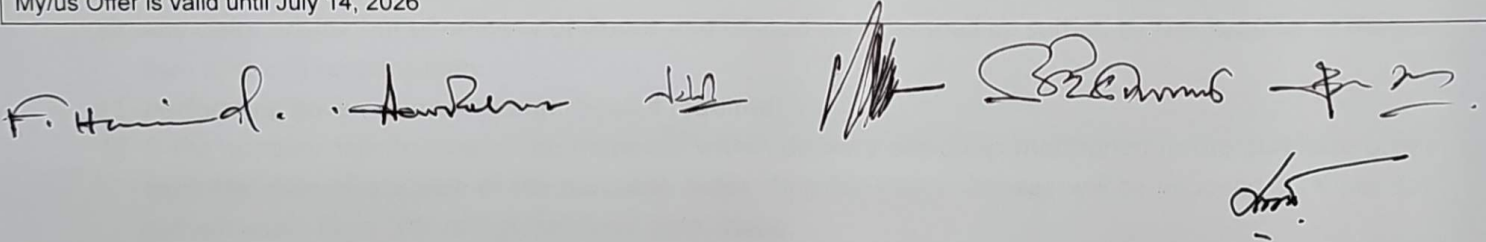
[Signature]

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## Supply of Dry Wall Partition Works Different Materials/Goods

Project: 2nd Phase Construction of SMUCT Permanent Campus.  
Plot: 06, Road: Avenue 06, Sector: 17/H1, Uttara, Dhaka.

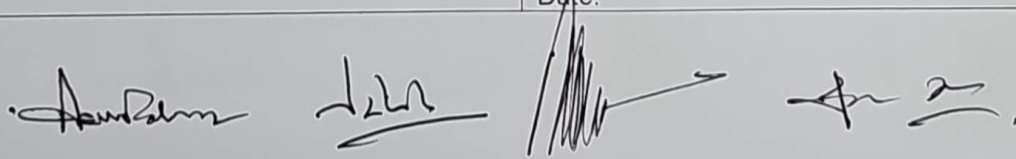
Sl. No	Description	Unit	Quantity	Rate	Amount	Remarks
1	SS Good Quality Fitting (As per Existing used goods Sample): - Bottom Leg - 04 Pcs. - Cobja - 03 Pcs. - L Clam - 12 Pcs. - Lock - 01 Pcs. - Handel - 01 Pcs.	Set	69.00			
2	HPL 12mm Gray Color Board (Grade/Quality - A / as per existing used) Size: 6'X4'	Nos	152.00			
3	Top Channel (Length - 20')	Nos	31.00			
4	Board Joint (Length - 6')	Nos	65.00			
5	Door Stopper (6 feet at each toilet Door): Length - 6'	Nos	69.00			
<b>Total Amount for Supply of Goods and related services (Inclusive of VAT and all applicable taxes in BDT): -</b>						
Work supplied and installed to: SMUCT Main Campus Building at Plot: 06, Avenue -6, Block -H1, Sector -17, Uttara, Dhaka-1230, Bangladesh.						
Total Amount in BDT (In Word):						
Delivery Period Offered: With in 60 (sixty) days from date of issuance of Purchase Order.						
My/us Offer is valid until July 14, 2026						



**Terms and Conditions  
for  
Supply of Goods and Payment**

1. Terms and Conditions contained herein shall be binding upon both the SMUCT and the Supplier for the purpose of administration and management of this Contract.
2. The Supplier shall have to complete the delivery of the goods and related service within 60 (Sixty) days from the date of issuance of the Purchase order.
3. The Supplier shall be entitled to an extension of the Delivery Schedule if the SMUCT delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the SMUCT on justifiable grounds duly recorded.
4. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the SMUCT authorized representative.
5. The Supplier shall be entirely responsible for transport, loading & unloading with payment of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
6. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the priced schedule and specifications.
7. 100% payment will be paid as advance with purchase order.
8. Supplier will provide necessary testing certificates of the Goods.
9. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services.
10. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
11. Performing governmental clearance job if required.
12. If the supplier fails to supply the materials within delivery period as mentioned in the purchase order from the date of issuance of the purchase order, then liquidated damage will be imposed 0.1% per day but not more than 10% of the Purchase order value.
13. The SMUCT authority shall amend the purchase order incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
14. The SMUCT and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

<p>For The Purchaser:</p>  <p>_____</p> <p>Dr. Par Mosiur Rahman Registrar, Shanto-Mariam University of Creative Technology Date:</p>	<p>For The Supplier:</p>  <p>_____</p> <p>Name: Designation: Signature of Quotationer with Seal Date:</p>
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Quotation Submission Letter  
(Use Letter-Head Pad)

Invitation for Tender: SMUCT/Tender/26/04-003

Date of Issue: April 30, 2026.

Attention: Mr. Mosiur Rahman  
Manager,  
North-West University of Creative Technology  
Plot: 06, Road: Avenue 06, Sector: 17/H1, Uttara, Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for Supply of Pavement Tiles (S-2211, 2203, 2201) for Construction of 13 Storied (With Two Basements) SMUCT Main Campus Building.

The Total Price of my/our Quotation is BDT .....  
Expressed In Word: \_\_\_\_\_

My/Our quotation shall remain valid for the period stated in the Invitation for Tender Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

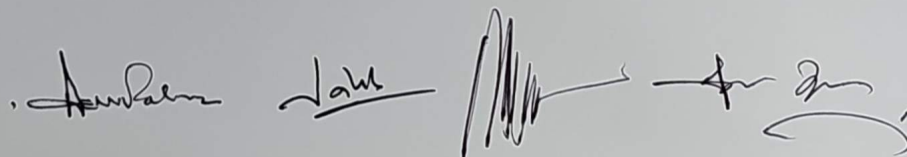
We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Quotation in this Invitation for Tender process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the Invitation for Tender Document issued by you on dated these documents I/We have signed.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal  
Date:



## Supply of Pavement Tiles (TS-2211, 2203, 2201)

Project: 2nd Phase Construction of SMUCT Permanent Campus.  
Plot: 06, Road: Avenue 06, Sector: 17/H1, Uttara, Dhaka.

Description	Unit	Quantity	Rate	Amount	Remarks
Pavement Tiles "X8" Thickness: 10mm.					
Code: TS-2211	Sft	2394.00			
Code: TS-2203	Sft	1342.00			
Code: TS-2201	Sft	2879.00			

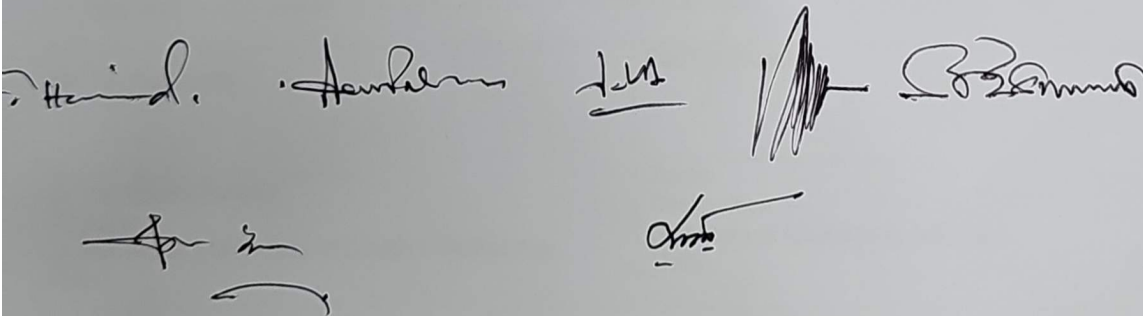
**Total amount for Supply of Pavement Tiles (TS-2211, 2203, 2201) and related services (Inclusive of VAT and all applicable taxes in BDT): -**

Applied and installed to: SMUCT Main Campus Building at Plot: 06, Avenue -6, Block -H1, Sector -17, Uttara, Dhaka-1230, Dhaka.

Amount in BDT (In Word):

Period Offered: Within 60 (sixty) days from date of issuance of Purchase Order.

Offer is valid until July 14, 2026



**Terms and Conditions  
for  
Supply of Goods and Payment**

Terms and Conditions contained herein shall be binding upon both the SMUCT and the Supplier for the purpose of administration and management of this Contract.

The Supplier shall have to complete the delivery of the goods and related service within 60 (sixty) days from the date of issuance of the Purchase order.

The Supplier shall be entitled to an extension of the Delivery Schedule if the SMUCT delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the SMUCT on justifiable grounds duly recorded.

All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the SMUCT authorized representative.

The Supplier shall be entirely responsible for transport, loading & unloading with payment of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.

5. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the priced schedule and specifications.
7. 75% payment will be paid as advance with purchase order and final payment will be paid after successful supply as per Purchase order and issuance of MRR & QC.
8. Supplier will provide necessary testing certificates of the Goods.
9. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services.
10. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
11. Performing governmental clearance job if required.
12. If the supplier fails to supply the materials within delivery period as mentioned in the purchase order from the date of issuance of the purchase order, then liquidated damage will be imposed 0.1% per day but not more than 10% of the Purchase order value.
13. The SMUCT authority shall amend the purchase order incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
14. The SMUCT and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

<p>For The Purchaser:</p>  <hr/> <p>Dr. Par Mosiur Rahman Registrar, Shanto-Mariam University of Creative Technology Date:</p>	<p>For The Supplier:</p>  <hr/> <p>Name: Designation: Signature of Quotationer with Seal Date:</p>
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