



# Shanto Mariam University of Creative Technology

Plot: 06, Road: Avenue -06, Sector: 17/H1, Uttara, Dhaka.  
Phone: +88 01923 111 302, E-mail: registrar@smuct.ac.bd

## Invitation for Tender

01.	Procuring Entity Name	Shanto Mariam University of Creative Technology	
02.	Invitation for	<b>Description</b>	<b>Ref. No</b>
		Supplying of Electrical Light, Ceiling Fan, Switch & Circuit Breaker	SMUCT/Tender /26/05-001
03.	Budget and Source of Fund	Own Fund	
04.	Project Name	Construction of 13 Storied (With Two Basements) SMUCT Main Campus Building at Plot: 06, Avenue -6, Block -H1, Sector -17, Uttara, Dhaka-1230, Bangladesh.	
05.	Tender Document Selling Date and Time	From May 07, 2026 to May 14, 2026 (during office hours) Or, Available at <a href="https://smuct.ac.bd/tender-notice/">https://smuct.ac.bd/tender-notice/</a>	
06.	Tender Submission Closing Date and Time	May 14, 2026 at 02:30 PM Tender in a sealed envelope with proper documents as per schedule.	
07.	Tender Proposal Opening Date	May 14, 2026 at 03:00 PM	
08.	Name and Address of the Office	Office of The Registrar, Shanto Mariam University of Creative Technology Plot: 06, Road: Avenue -06, Sector: 17/H1, Uttara, Dhaka.	
09.	Place / Date / Time of Pre-Tender Meeting	Project Office Conference Room, Shanto Mariam University of Creative Technology Plot: 06, Road: Avenue -06, Sector: 17/H1, Uttara, Dhaka. Date & Time: May 10, 2026 For SMUCT/Tender /26/05-001 at 12:30 PM.	
10.	Tender Documents Price	No Tender Security required for submission of the Quotation.	
11.	Qualification of Tenderer or Quotationer:	a) General experience in relative field - minimum 05 (Five) years under public or reputed sector organization. b) Experience in similar works - minimum 3 years under public and reputed private sector organization with total value of at last tk. 5,00,000.00 (Five lac). c) Quotationer shall have legal capacity to enter into Contract. Quotationer (If Bangladeshi), in support of its qualification shall be required to submit photocopies of latest documents related to Latest Trade License, income Tax return certificate and 13-digit BIN Certificate	
12.	Completion time	Within 60 (Sixty) days from the date of issuing the Purchase Order or as discuss.	
13.	Tender Validity	60 (sixty) days from tender submission date of tender.	
14.	Name of the official inviting tender	Dr. Par Mosiur Rahman	
15.	Description of official inviting tender	Registrar, Shanto-Mariam University of Creative Technology	
16.	Address & Official Inviting Tender	Plot: 06, Road: Avenue -06, Sector: 17/H1, Uttara, Dhaka.	
17.	The Procuring Entity reserves the right to reject all the Tenders or annul the procurement proceedings.		

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Quotation Submission Letter  
(Use Letter-Head Pad)

Invitation for Tender: SMUCT/Tender/26/05-001

Date of Issue: May 07, 2026.

To,  
Dr. Par Mosiur Rahman  
Registrar,  
Shanto-Mariam University of Creative Technology  
Plot: 06, Road: Avenue 06, Sector: 17/H1, Uttara, Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for Supply of Electrical Light, Ceiling Fan, Switch & Circuit Breaker for Construction of 13 Storied (With Two Basements) SMUCT Main Campus Building.

The Total Price of my/our Quotation is BDT .....  
And In Word: \_\_\_\_\_

My/Our quotation shall remain valid for the period stated in the Invitation for Tender Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Quotation in this Invitation for Tender process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the Invitation for Tender Document issued by you on dated these documents I/We have signed.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

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**Price Schedule for Supply of Supply of Electrical Light, Ceiling Fan, Switch & Circuit Breaker**

SI	Description	Quantity	Unit	Unit Price	Total Price (BDT)
1	Light PL 40W (As Per Sample)	330	Sets		
2	Light EPL18W (As Per Sample)	220	Sets		
3	Security Light 100W LED (As Per Sample)	32	Sets		
4	Light EPL12W (As Per Sample)	80	Sets		
5	Fan including ½" - 3.5' Pipe (As Per Sample)	150	Sets		
6	Fan Dimmer Switch (As Per Sample)	150	Sets		
7	Exhaust Fan	12	Sets		
8	4 Gang MK Switch (As Per Sample)	100	Nos		
9	3 Gang MK Switch (As Per Sample)	50	Nos		
10	2 Gang MK Switch (As Per Sample)	50	Nos		
11	16A /13A MK Socket (As Per Sample)	360	Nos		
12	3 Module Popup Box With Back box (As Per Sample)	96	Nos		
13	2 Module Multi Socket (As Per Sample)	96	Nos		
14	1 Module Data Socket (As Per Sample)	96	Nos		
15	Circuit Breaker 160A MCCB TP Adj. 6K Brand: ABB/Legrand Origin: EU Warranty: 01 Year	2	Nos		
16	Circuit Breaker 63A MCB TP Adj. Brand : ABB/LEGRAND Origin : EU Warranty: 01 Year	6	Nos		
17	Circuit Breaker 50A MCB DP Adj. Brand: ABB/LEGRAND Origin: EU Warranty : 01 Year	3	Nos		
18	Circuit Breaker 40A MCB DP Adj. Brand : ABB/LEGRAND Origin : EU Warranty : 01 Year	14	Nos		
19	Circuit Breaker 40A MCB SP Adj. Brand : ABB/LEGRAND Origin : EU Warranty : 01 Year	10	Nos		
20	Circuit Breaker 20A MCB SP Adj. Brand : ABB/LEGRAND Origin : EU Warranty : 01 Year	14	Nos		
21	Circuit Breaker 16A MCB SP Adj. Brand : ABB/LEGRAND Origin : EU Warranty : 01 Year	28	Nos		
22	Circuit Breaker 10A MCB SP Adj. Brand : ABB/LEGRAND Origin : EU Warranty : 01 Year	28	Nos		
23	Circuit Breaker 06A MCB SP Adj. Brand : ABB/LEGRAND Origin : EU Warranty : 01 Year	52	Nos		
24	400A, 415V, 3 phase 36 KA TP MCCB with adjustable thermal overload and short circuit release Brand : ABB/LEGRAND Origin : EU Warranty : 01 Year	1	Nos		

Total Amount for Supply of Goods and related services (Inclusive of VAT and all applicable taxes)

Goods to be supplied to: SMUCT Main Campus Building at Plot: 06, Avenue -6, Block -H1, Sector -17, Uttara, Dhaka-1230, Bangladesh.

Total Amount in BDT (In Word):

Completion Period Offered: With in 10 (Ten) days from date of issuance of Purchase Order.

My/us Offer is valid until July 14, 2026

Signature of Quotationer with Seal  
Date:

*F. Hamid*  
*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

**Terms and Conditions  
for  
Supply of Goods and Payment**

1. Terms and Conditions contained herein shall be binding upon both the SMUCT and the Supplier for the purpose of administration and management of this Contract.
2. The Supplier shall have to complete the delivery of the goods and related service within 10 (Ten) days from the date of issuance of the Purchase order.
3. The Supplier shall be entitled to an extension of the Delivery Schedule if the SMUCT delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the SMUCT on justifiable grounds duly recorded.
4. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the SMUCT authorized representative.
5. The Supplier shall be entirely responsible for transport, loading & unloading with payment of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
6. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the priced schedule and specifications.
7. 70% payment will be paid as advance with purchase order and final payment will be paid after successful supply as per Purchase order and issuance of MRR & QC.
8. Supplier will provide necessary testing certificates of the Goods if required.
9. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services.
10. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
11. Performing governmental clearance job if required.
12. If the supplier fails to supply the materials within delivery period as mentioned in the purchase order from the date of issuance of the purchase order, then liquidated damage will be imposed 0.1% per day but not more than 10% of the Purchase order value.
13. The SMUCT authority shall amend the purchase order incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
14. The SMUCT and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

<p>For The Purchaser:</p>  <p>_____</p> <p>Dr. Par Mosiur Rahman Registrar, Shanto-Mariam University of Creative Technology Date:</p>	<p>For The Supplier:</p>  <p>_____</p> <p>Name: Designation: Signature of Quotationer with Seal Date:</p>
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*F. Hamid*

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*Apr 2*