



SHANTO-MARIAM
UNIVERSITY OF CREATIVE TECHNOLOGY

No. SMUCT/ACA/INL/NTC/23/202

Dated: 08-11-2023

NOTICE

**Distribution of Degree Certificates and return of Gown
(3rd Convocation-2023)**

Dear Graduates,

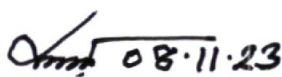
Those who have been conferred Degrees through the 3rd Convocation-2023, are requested to collect Degree Certificate and return your Gown from 14-17 November, 2023 between 9:00am to 5:00pm in the Auditorium (9th Floor) of the University as per following instructions:

SL	Name of the Faculty	Certificate Collection & Gown return Counter
A.	Faculty of Design & Technology	Counter-1, 2 & 3
B.	Faculty of Management & General Studies	Counter-4 & 5
C.	Faculty of Fine & Performing Arts	Counter-6

Degree awardees are also required to return the following before or during collection of the Degree Certificate:

- Provisional Certificate (if issued)
 - Convocation Gown (if collected)
 - Gown Money receipts
- In case of lost money receipt, come with an application addressed to the Director (Accounts) of SMUCT and produced the signed application at the time of gown return.
- If you are unavailable to return the Gown by yourself, you can authorize someone to return it on your behalf. The authorized person must bring the Gown payment slip.

This notice is issued as per the directive of the Hon`ble Vice-Chancellor.

 08.11.23

(Dr. Par Mosiur Rahman)
Registrar



Copy to:

- All Concerned
- Secretary to BoT (for kind information of Hon`ble Chairman, BoT)
- PS to Hon`ble Vice Chancellor (for kind information of Hon`ble Vice Chancellor)
- Notice Board/Office File