



SHANTO-MARIAM UNIVERSITY OF CREATIVE TECHNOLOGY

Plot-06, Road /Avenue-06, Sector-17/H-1, Uttara, Dhaka

No. SMUCT/ACA/INL/NTC/22/06/176-1

Dated: 08-10-2022

REVISED NOTICE FOR 3RD CONVOCATION-2022

The 3rd Convocation of Shanto-Mariam University of Creative Technology will be held on 3rd December, 2022.

Students who completed and will be completed graduation / post-graduation requirements by 30 October 2022 are hereby requested to fill up the **Convocation Registration Form** and deposit the following Convocation Registration fees:

Convocation Registration Fee Tk. 4000 (with Dinner & Cultural Event)

Gown Deposit Tk. 2000 (refundable)

Guests Fee (Parent/Spouse: Per person 2000/-, maximum 2 persons).

Students are required to pay the fees in Cash/Pay Order/Demand Draft at **United Commercial Bank Ltd., A/C No. 105230100000028, Sonargaon Janapath branch, Uttara, in favour of Shanto-Mariam University of Creative Technology or cash in Permanent Campus and Building-1.**

Convocation Registration Form will be available from the Admission/Convocation Booth or can be downloaded from the University **website: www.smuct.ac.bd.**

Students are requested to bring the Completed Registration Form along with the original and photocopies of the following documents to the Convocation Booth for Convocation Registration. Original Certificates will be returned immediately after spot verification:

1. Provisional Certificates, in original (if taken)
2. ID Card and 4 (Four) copies of passport size colored photograph
3. Photocopies of all other certificates
4. Photocopy of money receipt for Convocation Registration Fees

Note: Those who have paid Convocation Registration fee with Certificate, Transcript and Testimonial fee need not to pay Registration fee again.

Last date of Registration for Convocation: 17th November, 2022

For further information, please contact:

Convocation Booth

(Plot-06, Road/Avenue-06, Sector-17H-1, Uttara, Dhaka)

E-mail: convocation@smuct.edu.bd Web: www.smuct.ac.bd

Phone: 88-02-8932368, 01999034809

This notice is issued as per directive of the Hon'ble Vice-Chancellor (In Charge).

Om 8.10.22

(Dr. Par Mosiur Rahman)

Registrar



Distribution: All Concerned



SL No: -----

SHANTO-MARIAM UNIVERSITY OF CREATIVE TECHNOLOGY

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 Phone: 88-02-8932368, Mobile: 01999034809

REGISTRATION FORM FOR THIRD CONVOCATION-2022**The Registrar**

Shanto-Mariam University of Creative Technology

Dear Sir/Madam,

I wish to participate the 3rd Convocation Ceremony of the Shanto-Mariam University of Creative Technology.
 My particulars are given below:

DEGREE INFORMATION

Name of the Program: _____ Name of the Dept.: _____

Student ID No. _____ Batch: _____ Session: _____

Date of Publication of Result: _____ CGPA Obtained: _____

PERSONAL INFORMATION

Name of the Student: _____ Father's Name: _____

Mother's Name: _____ Mailing Address _____

Mobile No: _____ Email: _____

Copies of my following certificates are attached with:
 SSC HSC Hons Masters

Guest Information: Name: _____ Relation: _____

Address: _____ Age: _____ Mobile No: _____

Signature of Student
CLEARANCE PART
 Convocation Registration, Dinner & Cultural Event Fee Tk. 4000 Gown Deposit Tk. 2000 (refundable)

 Guests Fee (Parents/Spouse: Per person 2000/- , maximum 2 persons).

Please pay the fees in A/C No. 1052301000000028, United Commercial Bank Ltd. or cash in Uttara Campus

Fees Paid: Convocation Registration Fee Gown Deposit Convocation Dinner & Cultural Event

 Guests Fee: Parents (father/ mother) / Spouse. **Total Fee Paid:**

Clearance from Accounts: Signature with date & seal
ACKNOWLEDGEMENT (STUDENT RECEIPT)

SL No: -----

Received total amount of Tk. -----on account of convocation from

Student ID No. _____ Name: _____ Dept.: _____

with thanks.

Convocation Registration Officer: _____ Signature: _____

The student above is allowed to participate in the convocation ceremony.

(Dr. Par Mosiur Rahman)

Registrar